

Pacific Air Forces

Integrity - Service - Excellence

PACAF FATAL GROUND MISHAP BRIEFING



**Briefer
XX Sq/CC**

U.S. AIR FORCE



Format Guidelines

- Background is plain white - can replace AF emblem with unit emblem
- Title: Use “Title Case”...do not capitalize the entire title
 - 40pt, Arial, bold, blue, right-justified, no shadows
- Bullets: Use Sentence Case
- First bullet is 24pt, Arial, bold, black, left-justified
 - Second and third bullets are 22 pt, Arial, bold, black
 - Use third bullet only when absolutely necessary, and never use a fourth bullet
 - Format of the bullet at all levels is a blue square

Other text should always be typed inside of its own object. Object border should resize automatically and word-wrap.



Purpose

- **Review Circumstances Surrounding Member's Death**
- **Develop Lessons Learned to Prevent Similar Occurrences**



Overview

- **DECEASED**
- **BACKGROUND**
- **SYNOPSIS**
- **FACTORS CONSIDERED**
- **CONCLUSIONS**
- **ACTIONS TAKEN**



Deceased Member

- **Rank/Name:**
- **Unit:**
- **Age:**
- **Date/Time Member Expired:**
- **Location of Mishap:**
- **Type Mishap:**
- **Cause of Death:**
- **Entitlements Received:**
 - **SGLI:**
 - **Gratuity Pay:**
 - **Unpaid Pay and Allowances**
- **Support/Services provided to Surviving Family:**
- **Will Established:**



Background

- **Military**

- **Personal**



Background

- **72-hour History**



Synopsis

- **Mishap sequence of events including pictures, diagrams, etc.**



Factors Considered

- **Identify all Non-contributing and Contributing Factors and address as required**
 - **Supervision**
 - **Training**
 - **Weather or Natural Phenomenon**
 - **Personal Situations**
 - **Alcohol**
 - **Fatigue**
 - **Personal Situations**
 - **Speed**
 - **Judgment**
 - **Complacency**
 - **Others...**



Conclusions

- **Lessons Learned**

- **Recommendations**



Action Taken

- **Preventative Actions Taken**
- **(Link In Chain)**